



Lake Township Trustees

27975 Cummings Rd.

Millbury, Ohio 43447

Ph. 419-838-6536 Fax 419-838-6732

Richard Welling
Trustee

Ken Gilsdorf
Trustee

Jeffery Pettit
Trustee

Buddy Ritson
Fiscal Officer

The Lake Township Trustees held a regular meeting Tuesday, July 7, 2020.

Trustee Pettit called the meeting to order at 5:30 p.m.

The Pledge of Allegiance to the Flag was recited.

Roll call: Richard P. Welling-Present, Ken Gilsdorf-Present, Jeffery A. Pettit-Present, Buddy Ritson-Present.

The minutes of the June 16th meeting were approved.

Correspondence:

Letter from Wreaths Across America.

Future Meetings and Events:

The new Lake Township Fire Department Pumper is here.

New Business: Starting **Resolution** will be #73-20

Trustee Pettit moved to accept the retirement of Sgt. Douglas Hutton effective July 10, 2020. Sgt. Hutton has served the Lake Township community with honor and distinction as a full time officer since 1996. The Lake Township Trustees wish to sincerely thank Sgt. Hutton for his service and wish him a happy and well-deserved retirement.

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Gilsdorf moved to adopt **Resolution** #73-20

Whereas, Lake Township Police Chief Mark Hummer has requested the Lake Township Trustees confirm the hiring of Paul Drake IV to the position of Full-Time Patrol officer, so

Therefore, be it resolved, that the Lake Township Trustees confirm the hiring of Paul Drake IV to the position of Full-Time Patrol Officer effective July 20, 2020 for the per hour wage of

\$21.47. Officer Drake will be on probation for one year starting the date of hire.

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Welling moved to ask for a traffic study to be conducted on Ayers Road between Lucky Road and East Broadway, and to request that ODOT lower the current fifty-five mile per hour speed limit to thirty-five miles per hour.

Seconded by Mr. Gilsdorf

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

A Resolution Adopting an Estimate of Revenues for the year 2021

Trustee Pettit moved to adopt **Resolution #74-20**

Whereas, it is not necessary to submit an annual budget but instead submit an Estimate of Revenues for the year 2021 for consideration of the Budget Commission, so

Therefore, be it resolved, that the Lake Township Trustees Wood County, Ohio approve the Estimate of Revenues for the year 2021 as prepared by the Fiscal Officer.

Seconded by Mr. Gilsdorf

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Pettit moved to pay the following bills: Warrant #82747 through Warrant #82806, and EFT's #826-2020 through #913-2020 for a total sum of \$502,826.74.

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Welling moved to adopt **Resolution #75-20**

Whereas, the Coronavirus Act, Relief, and Economic Security Act, 116 Public Law 136, (the CARES ACT), was signed into law by the President of the United States on March 27, 2020, and

Whereas, the Ohio General Assembly established a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" in House Bill 481 of the 133rd General Assembly (HB 481), and

Whereas, HB 481 requires subdivisions receiving funds under Section 1 of the act, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of Section 5001 of the CARES ACT as described in 42 U.S.C. 601 (d), and any applicable regulations before receiving said funds, and

Whereas, Lake Township is requesting its share of funds from the Wood County Coronavirus

Relief Distribution Fund, so

Now Therefore, be it resolved, that the Board of Trustees of Lake Township affirms that all funds received from the Wood County Coronavirus Relief Distribution Fund pursuant to HB 481 be expended **only** to cover costs of the Township consistent with the requirements of Section 5001 of the CARES ACT as described in 42 U.S.C. 601 (d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19)
- (2) Were not accounted for in Lake Township's most recently approved budget as of March 27, 2020, and
- (3) Were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020

Furthermore, in compliance with HB 481, be it resolved by the Board of Trustees of Lake Township that the Lake Township Fiscal Officer takes all necessary action to:

- (1) On or before October 15, 2020, pay any unencumbered balance of money in the Lake Township's local coronavirus relief fund to the Wood County Treasurer
- (2) On or before December 28, 2020, pay the balance of any money in the Lake Township's local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Office of Budget and Management, and
- (3) Provided any information related to any payments received under HB 481 to the Director of the Ohio Office of Budget and Management as requested.

Seconded by Mr. Gilsdorf

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

A Resolution to Establish Fund Number 2903, Titled "Cares Act"

Trustee Gilsdorf moved to adopt **Resolution #76-20**

Whereas, all activity (Revenue and Expenses) from the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) be recorded, as defined in HB 481, will be recorded into this Fund, so

Therefore, be it resolved, that Fund 2903, titled "CARES ACT", a Special Revenue Fund be established.

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

A Resolution Amending the 2020 Estimate of Revenues

Trustee Welling moved to adopt **Resolution #77-20**

Whereas, the Lake Township Trustees wish to amend the 2020 Revenue Budget as approved by Resolution #82-19 to reflect changes in revenue, and

Whereas, the Fiscal Officer request that the following amounts are to be included in the 2020 Revenue Budget, so

Therefore, be it resolved, that the Lake Township Trustees, Wood County, Ohio amend the 2020 Revenue Budget for the following:

Fund 2903—Cares Act
\$120,424.40

Total Amount amendment: \$120,424.40.

Seconded by Mr. Gilsdorf

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Pettit moved to adopt **Resolution #78-20**

Whereas, the Lake Township Trustees, Administrator, Fiscal Officer and Road Supervisor Steve Fry, have reviewed all road surfacing improvement bids submitted on June 16, 2020, and

Whereas, it appears that due notice has been given as required by law, pursuant to the proof of notice on file in the Fiscal Officer's office and that all formal actions relative to the passage of this resolution were taken in open meetings of this board in full compliance with applicable legal requirements, including section 121.22 of the O.R.C., so

Therefore, be it resolved, that the Lake Township Trustees award for road paving the following as the lowest and best bids upon the bidder entering into a contract and giving bond to the acceptance of the Trustees and Fiscal Officer.

Bowers Asphalt & Paving, 6157 Walbridge Road, Walbridge, Ohio 43465 for the following road improvements as per bid specifications:

Indian Creek.
Plumey Road.
Ayers Road from Lemoyne Road to Bradner Road.

Total: \$364,701.50.

Seconded by Mr. Gilsdorf

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Gilsdorf moved to Amend **Resolution #66-20**

To read as follows:

Whereas, on November 15, 1977 the Board of Trustees of Lake Township, Wood County, Ohio passed by a resolution by unanimous vote to establish a Township Police Department comprised in the unincorporated territory in the Township as permitted by O.R.C, 505 of the Township.

Resolved, that the levy be continuous, placed upon the tax lists of the properties in the unincorporated area of the Township, commencing in 2020, first due in calendar year 2021, if a majority of electors voting thereon vote in favor thereof, and be it further,

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Resolution to Proceed

Trustee Gilsdorf moved to adopt **Resolution #79-20**

Whereas, on Tuesday, June 16, 2020 the Board of Trustees passed a resolution declaring the necessity, for the purpose of providing and maintaining fire apparatus, appliances, buildings, or sites therefore, or sources of water supply and materials therefore, or the establishment and maintenance of lines or fire alarm telegraph, or the payment of permanent, part-time, or volunteer firefighters or fire-fighting companies to operate same, including the payment of firefighters employer's contribution required under section 742.34 of the Ohio Revised Code, to levy a tax in excess of the ten-mill limitation under R.C. 5705.19 (I) at the rate of one (1) mill for each one dollar of valuation, which amounts to a \$.10 for each one hundred dollars of valuation for five (5) years, 2020, 2021, 2022, 2023, 2024, and

Whereas, the Wood County Auditor has certified to the Board of Trustees that the dollar amount of revenue that would be generated by the tax levy renewal during the first year of collection is \$223,137.00 based on the current assessed valuation of the Township of \$255,547,750.00, so

Therefore, be it resolved, by the Board of Trustees, two thirds of all members elected thereto concurring, that the Board desires to proceed with the submission of the question of a tax levy at the rate of one (1) mill for each one dollar of valuation, which amounts to \$.10 for each one hundred dollars of valuation, to the electors of Lake Township, be it further

Resolved, that the tax levy will be for five (5) years and such levy commencing in 2020, first due in calendar year 2021, if approved by a majority of electors voting thereon, be it further

Resolved, the question of such tax levy shall be submitted to the electors of Lake Township at the election to be held therein on Tuesday, November 3, 2020 be it further

Resolved, that the Fiscal Officer is hereby directed to certify, not less than 75 days prior to the election, to the Board of Elections, Wood County, Ohio a copy of the Resolution of Tuesday, June 16, 2020 and a copy of this Resolution together with the certification of the Wood County Auditor, and notify the Board of Elections to cause notice of election on the question of levying the tax to be given as required by law.

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Fire Department Issues:

Moved to accept the resignations of the following Lake Township Firefighters: Lance Ray, Tim Whited and Kyle Lee, and thanking them for their service to the Lake Township Community.

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Welling moved to adopt **Resolution #80-20**

Whereas, Heather Bacon, Douglas Bergman, and Robert Briggs have applied to be new Lake Township EMS part-time employees, and

Whereas, Lake Township EMS Coordinator Kevin Sanders recommends the Trustees accept Heather Bacon, Douglas Bergman, and Robert Briggs as probationary part-time Lake Township EMS employees, so

Therefore, be it resolved, that the Lake Township Trustees accept Heather Bacon, Douglas Bergman, and Robert Briggs as probationary part-time Lake Township EMS employees effective July 7, 2020 at the following rates:

Heather Bacon	EMT - \$12.47
Douglas Bergman	EMT - \$12.47
Robert Briggs	EMT - \$12.47

Seconded by Mr. Gilsdorf

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Gilsdorf moved to accept a \$3,390.82 Training and Equipment Grant from the Ohio Division of EMS.

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Pettit moved to adopt **Resolution #81-20**

Whereas, the Lake Township Fire Department purchased Isolation Gowns, so

Therefore, be it resolved, that the Lake Township Trustees authorize the sum of \$1,190.00 be paid to Pennicare, 1317 North Road, Niles, Ohio 4446 for Isolation Gowns.

Seconded by Mr. Gilsdorf

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Welling moved to adopt **Resolution #82-20**

Whereas, the ice machine used in Station 28 – Millbury was in need of repair, so

Therefore, be it resolved, that the Lake Township Trustees authorize the sum of \$793.00 to Strauss Refrigeration, 7944 Central Ave., Unit #8, Toledo, Ohio 43617 for repairs to the ice machine at Station 28 – Millbury.

Seconded by Mr. Gilsdorf

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Gilsdorf moved to adopt **Resolution #83-20**

Whereas, the gear lockers at the Lake Township Fire Station - Walbridge are the original turnout gear lockers and in need of replacement, so

Therefore, be it resolved, that the Lake Township Trustees authorize the sum of \$5,665.00 to Finley Fire, 5255 North Street, Route 60 NW, McConnelsville, Ohio 43756.

Seconded by Mr. Pettit

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Discussion on additional upgrades to the new fire truck, which included radio and mounting tools.

Trustee Pettit moved to adjourn meeting at 6:05 p.m.

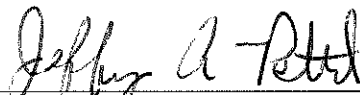
Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Respectfully submitted,



Buddy Ritson, Fiscal Officer



Jeffery A. Pettit, Trustee

Richard P. Welling, Trustee

Ken Gilsdorf, Trustee

LAKE TOWNSHIP ROAD DEPARTMENT

3800 AYERS ROAD, MILLBURY, OHIO 43447

419-836-1143

QC COPY

June 22, 2020

To: Trustees and Fiscal Officer

After reviewing the road bids for road improvements for the year 2020, I would recommend that we have Bowers Asphalt & Paving, 6157 Walbridge Rd, Walbridge OH 43465 resurface Indian Creek, Plumey Rd and Ayers Rd from Lemoyne Rd to Bradner Rd for the sum of \$ 364,701.50.

Thank You,

Steve Fry

Payment Listing

6/16/2020 to 7/31/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
82752	06/23/2020	06/23/2020	AW	GENOA BANK	\$24,082.50	O
82753	06/23/2020	06/23/2020	AW	GUARDIAN -APPLETON	\$2,431.04	O
82754	06/23/2020	06/23/2020	AW	JOHN DEERE FINANCIAL	\$61.59	O
82755	06/23/2020	06/23/2020	AW	MCKESSON MEDICAL SURGICAL GOV'T SC	\$230.84	O
82756	06/23/2020	06/23/2020	AW	MEDICAL MUTUAL OF OHIO	\$32,894.19	O
82757	06/23/2020	06/23/2020	AW	MID-WOOD, INC.	\$1,085.93	O
82758	06/23/2020	06/23/2020	AW	PHOENIX SAFETY OUTFITTERS, LLC	\$2,921.44	O
82759	06/23/2020	06/23/2020	AW	PITNEY BOWES GLOBAL FINANCIAL SERV	\$115.44	O
82760	06/23/2020	06/23/2020	AW	QUILL CORPORATION	\$41.96	O
82761	06/23/2020	06/23/2020	AW	SUBURBAN/METRO PRESS	\$71.82	O
82762	06/23/2020	06/23/2020	AW	TOLEDO EDISON	\$1,310.28	O
82763	06/23/2020	06/23/2020	AW	VISION QUEST	\$800.00	O
82764	06/23/2020	06/23/2020	AW	WOOD COUNTY SHERIFF'S OFFICE	\$8,611.15	O
82765	06/23/2020	06/23/2020	AW	DISH NETWORK	\$165.08	O
82766	06/23/2020	06/23/2020	AW	ASPHALT MATERIALS, INC.	\$1,446.79	O
82767	06/23/2020	06/23/2020	AW	EMERGENCY SERVICES MARKETING COR	\$3,137.00	O
82768	06/23/2020	06/23/2020	AW	OHIO DEPARTMENT OF JOB & FAMILY SEF	\$1,296.18	O
82769	06/23/2020	06/23/2020	AW	PERFECT SWEEP, INC.	\$1,000.00	O
82770	06/30/2020	06/30/2020	AW	AMPLEX	\$49.95	O
82771	06/30/2020	06/30/2020	AW	BENDER COMMUNICATIONS, INC.	\$452.50	O
82772	06/30/2020	06/30/2020	AW	CareWorksComp	\$4,172.00	O
82773	06/30/2020	06/30/2020	AW	FINLEY FIRE EQUIPMENT	\$613.28	O
82774	06/30/2020	06/30/2020	AW	FRONTIER	\$76.70	O
82775	06/30/2020	06/30/2020	AW	NIKI ROBERTS	\$25.00	O
82776	06/30/2020	06/30/2020	AW	NORTHWESTERN WATER & SEWER DISTF	\$323.30	O
82777	06/30/2020	06/30/2020	AW	OREGON PRINTING SERVICES	\$102.63	O
82778	06/30/2020	06/30/2020	AW	QUILL CORPORATION	\$144.54	O
82779	06/30/2020	06/30/2020	AW	ROSENBAUER SOUTH DAKOTA, LLC	\$307,118.39	O
82780	06/30/2020	06/30/2020	AW	Superior Uniform Sales, Inc.	\$233.00	O
82781	06/30/2020	06/30/2020	AW	THE MCLEAN COMPANY	\$1,751.70	O
82782	06/30/2020	06/30/2020	AW	TRUCK AND VAN LAND	\$63.90	O
82783	06/30/2020	06/30/2020	AW	TURNOUT TOPCO LLC	\$319.75	O
82784	06/30/2020	06/30/2020	AW	WARREN FIRE EQUIPMENT	\$420.32	O
82785	06/30/2020	06/30/2020	AW	WEX BANK	\$5,370.23	O
82786	06/30/2020	06/30/2020	AW	WOJO'S	\$200.00	O
82787	06/30/2020	06/30/2020	WH	TOL-DIVISION OF TAXATION	\$195.69	O
82788	06/30/2020	06/30/2020	WH	IBEW Local 245	\$479.45	O
82789	06/30/2020	06/30/2020	WH	OHIO PATROLMEN'S BENEVOLENT ASSOC	\$504.00	O
82790	06/30/2020	06/30/2020	WH	NEW YORK LIFE	\$6.00	O
82791	07/07/2020	07/07/2020	AW	BOUND TREE MEDICAL LLC	\$638.25	O
82792	07/07/2020	07/07/2020	AW	BRONDES FORD MAUMEE LTD	\$607.84	O
82793	07/07/2020	07/07/2020	AW	COLUMBIA GAS OF OHIO INC.	\$497.64	O
82794	07/07/2020	07/07/2020	AW	DERKIN & WISE, INC.	\$89.00	O
82795	07/07/2020	07/07/2020	AW	DOMBEY & HART	\$704.00	O
82796	07/07/2020	07/07/2020	AW	FRONTIER	\$301.45	O
82797	07/07/2020	07/07/2020	AW	KEVIN SANDERS	\$200.00	O

Payment Listing

6/16/2020 to 7/31/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
82798	07/07/2020	07/07/2020	AW	MCKESSON MEDICAL SURGICAL GOVT SC	\$584.33	O
82799	07/07/2020	07/07/2020	AW	NISSEN CONCRETE	\$751.46	O
82800	07/07/2020	07/07/2020	AW	STRAUSE REFRIGERATION,INC.	\$793.00	O
82801	07/07/2020	07/07/2020	AW	TIME WARNER CABLE	\$179.98	O
82802	07/07/2020	07/07/2020	WH	GUARDIAN-APPLETON	\$427.79	O
82803	07/07/2020	07/07/2020	WH	MEDICAL MUTUAL OF OHIO	\$6,914.96	O
82804	07/07/2020	07/07/2020	WH	AMERICAN FAMILY LIFE ASSURANCE COM	\$203.22	O
82805	07/07/2020	07/07/2020	WH	VILLAGE OF MILLBURY	\$772.55	O
82806	07/10/2020	07/07/2020	PR	RICHARD PAUL WELLING	\$1,012.56	O
Total Payments:					\$419,003.59	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$419,003.59	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.