



Lake Township Trustees  
27975 Cummings Rd.  
Millbury, Ohio 43447  
Ph. 419-838-6536 Fax 419-838-6732

Richard Welling  
Trustee

Ken Gilsdorf  
Trustee

Jeffery Pettit  
Trustee

Buddy Ritson  
Fiscal Officer

The Lake Township Trustees held an organizational meeting Tuesday, January 5, 2021.

Trustee Pettit called the meeting to order at 5:30 p.m.

The Pledge of Allegiance to the Flag was recited.

Roll call: Richard P. Welling-Present, Ken Gilsdorf-Present, Jeffery A. Pettit-Present, Buddy Ritson-Present.

Jeff Pettit turned the gavel over to Buddy Ritson to act as presiding officer.

Buddy Ritson called for nominations for election of Chairman of the Board of Trustees for 2021.

Nominee: Trustee Pettit; Nomination by Mr. Gilsdorf.

Trustee Welling motioned to close nominations.

Seconded by Mr. Pettit.

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Buddy Ritson called for a vote on Jeff Pettit for Chairman of the Board of Trustees for the year 2021.

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Buddy Ritson called for nominations for the election of Vice-Chairman of the Board of Trustees for 2021.

Nominee: Trustee Welling; Nomination by Mr. Gilsdorf.

Trustee Pettit motioned to close nominations.

Seconded by Mr. Gilsdorf

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Buddy Ritson called for a vote on Richard Welling for Vice-Chairman of the Board of Trustees for 2020.

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Buddy Ritson turned the meeting over to newly elected Chairman, Jeff Pettit, to preside.

### **Introduction of Board:**

Chairman, Jeff Pettit, introduced the Trustees, Fiscal Officer, and Administration.

The minutes of the December 29, 2020 meeting were approved.

### **Future Meetings and Events:**

During the winter snow months, whenever snow fall exceeds two (2) inches, a "NO Parking on Township Streets" rule shall apply. Also, Lake Township residents are strongly advised not to push driveway/sidewalk accumulated snowfall onto Township roads after said roads have been cleared.

Free woodchips are available at the Road Department on Ayers Road. Call 419-836-1143.

### **New Business:** Starting **Resolution** will be #01-21

Trustee Pettit moved to adopt **Resolution #01-21**

Whereas, it is necessary to establish the time and days of the month for Township meetings, so

Therefore, be it resolved, that the first and third Tuesday at 5:30 p.m. be established as the day and time of Lake Township Trustee meetings for the year 2021, and that the third Wednesday at 7:00 p.m. be established as the day and time of the Lake Township Zoning Commission meetings for the year 2021 as needed, and that the third Thursday at 7:00 p.m. be established as the day and time of the Lake Township Board of Zoning Appeals meetings for the year 2021 as needed, and that the procedure for Regular, Special, and Emergency meetings held by the Board of Township Trustees shall be as follows: (See Attached).

Seconded by Mr. Gilsdorf

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Gilsdorf moved to adopt **Resolution #02-21**

Whereas, the Lake Township Trustees and all other non-union employees are required to travel outside of Lake Township on occasions to attend official business, conferences, meetings and travel for the business of the township, and

Whereas, officials and non-union employees are expected to use good judgment and to make related expenditures in a prudent manner, and

Whereas, said official business, conferences, meetings and travel shall be pre-approved by the Lake Township Trustees, unless of an urgent or emergency nature, and

Whereas, the Lake Township Trustees shall retain the right to refuse reimbursement of any expenses incurred without prior approval or those without merit, so

Therefore, be it resolved, that upon submitting itemized statements to the fiscal officer, the fiscal officer will issue a check to cover .56 cents per mile for private car travel, lodging, meals, hired transportation, parking fees, dues, and fees in official organizations that will be of benefit to the Township for the year 2021.

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Welling moved to adopt **Resolution #03-21**

Whereas, the Ohio Revised Code allows Township Trustees to expend public funds to purchase coffee, meals, refreshments, and other amenities for its officers or employees or other persons if it determines that such expenditures are necessary to perform a function or to exercise a power expressly conferred upon it by statute or necessarily implied there from, and if its determination is not manifestly arbitrary or unreasonable, so

Therefore, be it resolved, that the Lake Township Trustees adopt the policy set forth in the Ohio Revised Code.

Seconded by Mr. Pettit

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Gilsdorf moved to adopt **Resolution #04-21**

Whereas, through the year there may be monies not needed for current expenses, so

Therefore, be it resolved, that the Fiscal Officer of Lake Township be granted permission to invest said monies as long as all monies are covered by a pledge from the investment bank effective January 1, 2021 to December 31, 2021.

Seconded by Mr. Pettit

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Welling moved to adopt **Resolution #05-21**

Whereas, there is a need for a representative of the Township to sign all equipment titles, necessary paperwork, loans, etc., so

Therefore, be it resolved, that the Fiscal Officer of Lake Township be given the authority to sign on behalf of Lake Township to include, but not limited to the following: All legal matters in the purchase, selling, loans of titled equipment of all departments, effective January 1, 2021 to December 31, 2021.

Seconded by Mr. Gilsdorf

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Pettit moved to adopt **Resolution #06-21**

Whereas, the Lake Township Police Department, Fire Department and EMS Department purchases fuel for department vehicles from Speedway Inc. and is billed monthly, so

Therefore, be it resolved, that the Fiscal Officer be instructed to pay Speedway Inc. a payment for the total amount invoiced effective January 1, 2021 to December 31, 2021.

Seconded by Mr. Gilsdorf

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Welling moved to adopt **Resolution #07-21**

Whereas, the O.R.C. section 511.10 sets the holidays for township employees not covered by contract, and

Whereas, Lake Township is governed by the Ohio Revised Code, so

Therefore, be it resolved, that the following holidays be awarded to Lake Township employees: New Year's Day, Martin Luther King Day, Washington-Lincoln Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving and Christmas of the year 2021, provided that the employee is a regular employee with at least six (6) months full time service prior to the month when such holiday occurs, in addition, the Trustees shall also adopt any additional holidays as covered in the union contract.

Seconded by Mr. Gilsdorf

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Gilsdorf moved to adopt **Resolution #08-21**

Whereas, Ohio Revised Code section 507.11 gives Township Trustees the authority to set spending limits by township officers and supervisors, so

Therefore, be it resolved, that the Trustees, Fiscal Officer, Administrative Assistant, Police Chief, Fire Chief, EMS Coordinator, Road Supervisor, Cemetery Sexton, Cemetery Deputy Sexton, Director of Building Maintenance and Parks, and Zoning Inspector be authorized to make a purchase up to Seven Hundred Fifty (\$750.00) dollars with the approval of a Blanket Certificate or Purchase Order from the Fiscal Officer with the Township Fiscal Officer's Certification of sufficient funds to pay for such purchase.

Seconded by Mr. Pettit

Roll Call: Gilsdorf-no, Welling-no, Pettit-no

Trustee Gilsdorf moved to adopt **Resolution #09-21**

Whereas, Ohio Revised Code section 507.11 gives Township Trustees the authority to set spending limits by township officers and supervisors, so

Therefore, be it resolved, that the Trustees, Fiscal Officer, Administrative Assistant, Police Chief, Fire Chief, EMS Coordinator, Road Supervisor, Cemetery Sexton, Cemetery Deputy Sexton, Director of Building Maintenance and Parks, and Zoning Inspector be authorized to make a purchase up to One Thousand (\$1,000.00) dollars with the approval of a Blanket Certificate or Purchase Order from the Fiscal Officer with the Township Fiscal Officer's Certification of sufficient funds to pay for such purchase.

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Pettit moved to pay the following bills: Warrant #83381 through Warrant #83446, and EFT's #1796-2020 through #1917-2020 for a total sum of \$508,527.34.

Seconded by Mr. Gilsdorf

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Gilsdorf moved to accept the donation of 22 (twenty-two) trees from the Friends of Lake Township Parks. The donated trees will replace memorial trees that have died.

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Welling moved to adopt **Resolution #10-21**

Whereas, Lake Township Police Chief Mark Hummer recommends the Lake Township Trustees purchase a 2018 Ford Fusion – X025 for use by the Lake Township Police Department, so

Therefore, be it resolved, that the Lake Township Trustees authorize the purchase of one (1) 2018 Ford Fusion-X025 from the MSU Surplus Store, 468 Green Way, East Lansing, MI 48824 for the sum of \$19,950.00.

Seconded by Mr. Gilsdorf

Roll Call: Gilsdorf-no, Welling-no, Pettit-no

**A Resolution authorizing Supplemental Appropriations for Fiscal Year 2021**

Trustee Gilsdorf moved to adopt **Resolution #11-21**

Whereas, the Lake Township Trustees wish to amend the 2021 temporary appropriations as approved by Resolution#170-20, and

Whereas, Fiscal Officer Buddy Ritson requests the following:

Supplemental Appropriations:

Fund 2191- EMS	Personal Services - \$50,000
Fund 2194 – Police	Personal Services - \$50,000
	Other - \$15,000
	Total - \$65,000
Fund 2221- Drug Law Enforcement	Other - \$35,000
	<b>Total Increase - \$150,000</b>

Therefore, be it resolved, that the Lake Township Trustees, Wood County, Ohio amend the 2021 Temporary Appropriations.

Seconded by Mr. Pettit

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Gilsdorf moved to adopt **Resolution #12-21**

Whereas, Lake Township Police Chief Mark Hummer recommends the Lake Township Trustees purchase a 2018 Ford Fusion – X025 for use by the Lake Township Police Department, so  
Therefore, be it resolved, that the Lake Township Trustees authorize the purchase of one (1)

2018 Ford Fusion-X025 from the MSU Surplus Store, 468 Green Way, East Lansing, MI 48824 for the sum of \$19,950.00.

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Welling moved to adopt **Resolution #13-21**

Whereas, the Lake Township Trustees wish to upgrade the equipment in the 2018 Dodge Charger used by the Lake Township Police Department and the 2018 Ford Fusion authorized by Resolution #12-21, so

Therefore, be it resolved, that the Lake Township Trustees authorize the sum of \$3,818.94 to D.R. Ebel Police & Fire Equipment for upgrades to the 2018 Dodge Charger and the 2018 Ford Fusion.

Seconded by Mr. Pettit

Discussion: Equip both cars.

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Pettit moved to adopt **Resolution #14-21**

Whereas, Lake Township is required to submit a storm water management plan in accordance with 40 CFR part 122.32 and the Ohio Revised Code and to develop, implement, and enforce a storm water management program designed to reduce the discharge of pollutants and to protect water quality, and

Whereas, Lake Township has eight point seventy-seven (8.77) square miles of urbanized areas which qualify under the storm management program, and

Whereas, Lake Township has a cost sharing agreement with the Wood County Engineer's Office covering labor, travel, equipment, and other costs associated with managing Wood County's Storm Water Management Program, so

Therefore, be it resolved, that the Lake Township Trustees reimburse the Wood County Engineer's Office the sum of \$7,574.28 for labor, travel, and equipment costs incurred by the Wood County's Storm Water Management Program agreement with the Wood County Commissioners.

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Gilsdorf moved to adopt **Resolution #15-21**

Whereas, the Lexis Nexis Anderson's primary law on CD subscription is due for renewal, and

Whereas, the Lexis Nexis CD provides up-to-date legal information composed of the Ohio Revised Code, Ohio Administrative Code, Ohio Attorney General Opinions, plus Ohio Judicial Decisions which is used by the Trustees, Fiscal Officer, Zoning, Road, Cemetery, Police, and Fire Departments, so

Therefore, be it resolved, that the Lake Township Trustees renew the subscription with Lexis Nexis for the service period from 2021 to 2022 for the pre-pay sum of \$2,937.38.

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Pettit moved to adopt **Resolution #16-21**

Whereas, the Lake Township Trustees wish to contract with Lexipol to provide annual law enforcement policy manuals, daily training bulletins and monthly law enforcement related publications and up-to-date procedures, so

Therefore, be it resolved, that the Lake Township Trustees enter into a contract with Lexipol for subscription services as mentioned above at the following total sum of \$15,515.65, which includes a one-time implementation fee of \$5,544.55. Yearly subscription rate shall be \$9,971.10.

Seconded by Mr. Gilsdorf

Discussion: Hylant reimburses 50%.

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Pettit moved to go into Executive Session to discuss personnel issues (Fire Department personnel) as allowed under O.R.C. 122.22 to at 6:03 p.m.

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Pettit moved to come out of Executive Session and noting that no decisions were made at 6:10 p.m.

Seconded by Mr. Welling

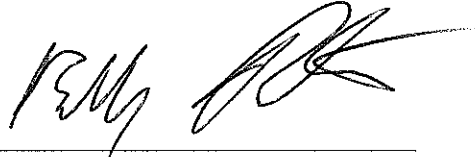
Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Pettit moved to adjourn meeting at 6:15 p.m.

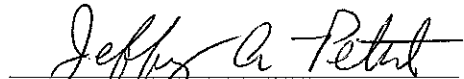
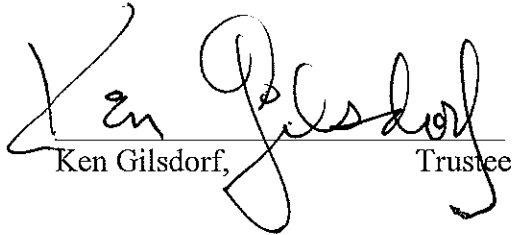
Seconded by Mr. Gilsdorf

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Respectfully submitted,



Buddy Ritson, Fiscal Officer

  
Jeffery A. Pettit, Trustee  
Richard P. Welling, Trustee  
Ken Gilsdorf, Trustee