



Lake Township Trustees
27975 Cummings Rd.
Millbury, Ohio 43447
Ph. 419-838-6536 Fax 419-838-6732

Richard Welling
Trustee

Ken Gilsdorf
Trustee

Jeffery Pettit
Trustee

Buddy Ritson
Fiscal Officer

The Lake Township Trustees held a regular meeting Tuesday, October 20, 2020.

Trustee Pettit called the meeting to order at 5:30 p.m.

The Pledge of Allegiance to the Flag was recited.

Roll call: Richard P. Welling-Present, Ken Gilsdorf-Present, Jeffery A. Pettit-Present, Buddy Ritson-Present.

The minutes of the October 6th meeting were approved.

Note: D. J. Mears from the Wood County Health Department would like to address the Trustees regarding Meals on Wheels through the Wood County Committee on Aging.

Reports:

Zoning:

Roads:

Cemetery:

Police:

EMS & Fire:

Parks:

Future Meetings and Events:

2020 Fall Brush pick-up for the Unincorporated Areas of Lake Township:
October 19 areas east of I-280.

Brush for the unincorporated areas of Lake Township shall be in place by 7:30 a.m. the first day of the week of the areas scheduled for pick-up.

Brush pick-up is for chippable brush only.

Brush shall be stacked as neatly and untangled as possible.

Brush shall be placed at the road edge with butt ends of all branches facing in the same direction

towards the road.

Garbage, yard waste, and objects other than brush and limbs will not be picked-up.

Any brush piles that are deemed unchippable shall be documented by a picture by the Lake Township Road Department and a final determination shall be made with-in twenty-four hours by a Lake Township Trustee on the disposal of the brush pile.

Free woodchips are available at the Road Department on Ayers Road. Call 419-836-1143.

OLD BUSINESS:

Trustee Pettit motioned to approve 32.01 Telework Policy.

Seconded by Mr. Welling

Discussion: Chief Hummer stated that this would assist with our COVID response to allow our employees to telework if needed. Must be approved by the elected officials.

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

NEW BUSINESS: Starting **Resolution** will be: #128-20

Trustee Pettit moved to pay the following bills: Warrant #83114 through Warrant #83170, and EFT's #1404-2020 through #1481-2020 for a total sum of \$498,800.74.

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Pettit moved that the Lake Township Trustees, Wood County, Ohio acknowledge the following reports have been received and reviewed and agree same have been appropriately accounted for the month of September, 2020.

Expenditure Summary Report
Fund Summary Report
Revenue Summary Report
Warranty Register Summary Report
Employee Summary Report
Checking Account Reconciliation

Seconded by Mr. Gilsdorf

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Gilsdorf moved to amend Resolution #118-20 to read as follows:

Whereas, the Lake Township Trustees wish to up-grade the computers used by Lake Township personnel, so

Therefore, be it resolved, that the Lake Township Trustees authorize the purchase of the following from DellEMC as per the specifications provided:

Twenty (20) Laptops
Twenty (20) Docking Stations
Twenty (20) Keyboards and combos

For the total sum of **\$29,321.40**

Seconded by Mr. Welling

Discussion: This is to allow the employees to telework based on the telework policy and we will use CARES Act funds to pay.

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Welling moved to adopt **Resolution #128-20**

Whereas, the Case front end loader used by the Lake Township Road Department is in need of extensive maintenance repairs, so

Therefore, be it resolved, that the Lake Township Trustees authorize the sum of \$7,227.42 to Southeastern Equipment Co., Inc., P.O. Box 536, Cambridge, Ohio 43725 for maintenance repairs to the Case front end loader used by the Lake Township Road Department.

Seconded by Mr. Gilsdorf

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Gilsdorf moved to adopt **Resolution #129-20**

Whereas, Robert Lengel purchased graves 2, on Lot 3, Section Q, on July 7, 1995, and

Whereas, Robert Lengel wishes to return graves 2, on Lot 3, Section Q, to Lake Township, so

Therefore, be it resolved, that the Lake Township Trustees repurchase graves 2, on Lot 3, Section Q, from Robert Lengel, 15654 Five Point Road, Perrysburg, Ohio 43551 for a total sum of \$400.00 and then to place the graves for re-sale to the public.

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Pettit moved to adopt **Resolution #130-20**

Whereas, Larry and Diana Herman, 29067 Harriet Street, Millbury, Ohio 43447 are requesting permission to install a catch basin for the purpose of draining a crawl space, so

Therefore, be it resolved, that the Lake Township Trustees grant Larry and Diana Herman, 29067 Harriet Street, Millbury, Ohio 43447 permission to install a catch basin for the purpose of draining a crawl space. A 24" X 24" catch basin with a steel grate lid shall be installed at the site and all rules and regulations are to be followed.

Seconded by Mr. Gilsdorf

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

A Resolution Amending the 2020 Estimate of Revenues

Trustee Gilsdorf moved to adopt **Resolution #131-20**

Whereas, the Lake Township Trustees wish to amend the 2020 Revenue Budget as approved by Resolution #82-19 to reflect changes in revenue, and

Whereas, the Fiscal Officer request that the following amounts are to be included in the 2020 Revenue Budget, so

Therefore, be it resolved, that the Lake Township Trustees, Wood County, Ohio amend the 2020 Revenue Budget for the following:

Fund 2903 – Cares Act. \$253,727.68

Total Amount amendment: \$253,727.68

Seconded by Mr. Pettit

Discussion: Round 3 Cares Act.

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

A Resolution authorizing Supplemental Appropriations for the Fiscal Year 2020

Trustee Welling moved to adopt **Resolution #132-20**

Whereas, The Lake Township Trustees wish to amend the 2020 annual appropriations as approved by Resolution #25-20, and

Whereas, Fiscal Officer Buddy Ritson requests the following:

Supplemental Appropriations:

Fund 2903; Cares Act \$253,727.68
Purpose: COVID19 COSTS

Total Increase - \$253,727.68

Therefore, be it resolved, that the Lake Township Trustees, Wood County, Ohio amend the 2020 Appropriations.

Seconded by Mr. Pettit

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Pettit moved to adopt **Resolution #133-20**

Whereas, the Lake Township Trustees wish to hire 'The JDI group' to perform IT services for the Lake Township Administration and Police Departments online network to the new CISP virtual server, so

Therefore, be it resolved, that the Lake Township Trustees authorize the sum of \$6,130.00 to 'The JDI group', 360 W. Dussel Drive, Maumee, Ohio 43537 to perform IT Firewall & Server Configurations as per the specifications provided.

Seconded by Mr. Gilsdorf

Discussion: This is to migrate to the cloud server and new firewall that includes VPN license to allow to connect to the network from anywhere. This will be CARES Act funds

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Gilsdorf moved to adopt **Resolution #134-20**

Whereas, the Lake Township Trustees wish to enter into a three (3) year contract for cloud server services with CISP, so

Therefore, be it resolved, that the Lake Township Trustees entered into a three (3) year contract for cloud server services with CISP as per the specifications provide for the sum of \$515.00 per month for the life of the contract.

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Welling moved to adopt **Resolution #135-20**

Whereas, the Lake Township Trustees wish to have installed in the Administration and Fire Department buildings an Air Purification system which will be added to the existing HVAC system, and

Whereas, this Air Purification system will provide controls of odors, air pollutants, mold, bacteria and viruses for the benefit of the safety service personnel, so

Therefore, be it resolved, that the Lake Township Trustees have installed in the Administration and Fire Department buildings the REME HALO by RGF Guardian Air Purification System for the sum of \$8,530.00. The system is provided and installed by GEM Energy, Rudolph Libbe Group.

Seconded by Mr. Gilsdorf

Discussion: CARES Act funds to improve the HVAC system to limit the spread of COVID.

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Pettit moved to adopt **Resolution #136-20**

Whereas, the Firehawk GT Pursuit L-40 cruiser used by the Lake Township Police Department was in need of new tires, so

Therefore, be it resolved, that the Lake Township Trustees authorize the sum of \$761.40 to Ziegler Tire, 30559 Lemoyne Road, Walbridge, Ohio for new tires to the Firehawk GT Pursuit L-40 police cruiser.

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Fire Department Issues:

Trustee Pettit moved to adopt **Resolution #137-20**

Whereas, annual preventive maintenance was performed on the Lake Township Fire Department ladder truck which included: oil and filter changes and pump testing, so

Therefore, be it resolved, that the Lake Township Trustees authorize the sum of \$4,821.30 for the annual preventive maintenance to Fallsway Equipment Company, 1277 DeValera Ave., P.O. Box 4537, Akron, Ohio 44310.

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Gilsdorf moved to adopt **Resolution #138-20**

Whereas, Kevin Sanders, EMS Coordinator, has requested the following to be purchased under the Covid19 Cares Act grant:

UV Dome Lights for - **\$2,400.00.**

Guardian Alarm Keyless entry system for Lake Township Fire Stations 27 and 28 - **\$10,925.00.**

Ferno INX cot/load system for ambulance 734 - **\$37,395.80.**

Stryker – LUCAS 3 Automatic CPR device - **\$20,505.40**

Stryker-LifePak 15 Monitor - **\$41,021.24.**

Therefore, be it resolved, that the Lake Township Trustees apply under the Cares Act for the aforementioned equipment which will aid and protect the health and safety of Lake Township Safety service personnel as well as the public during the Covid19 pandemic. Total cost of the request is: **\$112,247.44.**

Seconded by Mr. Welling

Discussion: CARES Act funds

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Welling moved to adopt **Resolution #139-20**

Whereas, the Lake Township Trustee have received a request from Lake Township Fire Chief Bruce Moritz for permission to send EMS Coordinator Kevin Sanders to the Ohio Fire Chiefs “Ohio Fire Executive Program” which starts on June 7, 2021, and

Whereas, the program cost may be awarded in the form of a Scholarship. Lake Township must commit to the total cost of \$9,500.00 for the program in advance of the “Ohio Fire Executive Program” beginning on June 7, 2021, so

Therefore, be it resolved, that the Lake Township Trustees commit to sending EMS Coordinator Kevin Sanders to the Ohio Fire Chiefs “Ohio Fire Executive Program” which starts on June 7, 2021 at a cost of \$9,500.00.

Seconded by Mr. Gilsdorf

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Trustee Gilsdorf moved to adopt **Resolution #140-20**

Whereas, Rescue Engine 27 used by the Lake Township Fire Department had its annual pump testing, preventive maintenance as well as repair work (deer collusion) performed, so

Therefore, be it resolved, that the Lake Township Trustees authorize the sum of \$5,286.06 to Fallsway Equipment Company, 1277 DeValera Ave., P.O. Box 4537, Akron, Ohio for work performed.

Seconded by Mr. Welling

Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Discussion Only:


Covid19 grants to local businesses. Left is \$225,000.

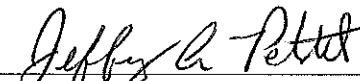
Trustee Pettit moved to adjourn meeting at 6:30 p.m.

Seconded by Mr. Welling

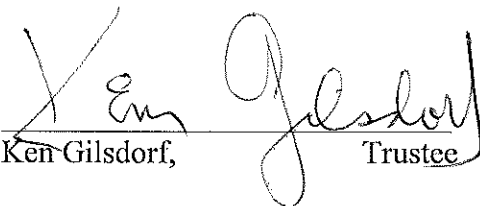
Roll Call: Gilsdorf-yes, Welling-yes, Pettit-yes

Respectfully submitted,


Buddy Ritson, Fiscal Officer


Jeffery A. Pettit, Trustee


Richard P. Welling, Trustee


Ken Gilsdorf, Trustee